



JOB TITLE: Concierge
JOB REFERENCE: CON 10/20

The Position:

The main responsibilities for this position include:

- Offering an outstanding level of consistent, friendly and efficient customer care to all guests and visitors to the Resort.
- To act as ambassador for the Resort and to display a commitment to enhancing the customer experience.
- To aid guests and visitors in various ways such as assisting with luggage, providing directions & information, and any other activities in a given day.

The Person:

Applicants must:

- Have previous Concierge experience (desirable)
- A full clean driving licence.
- Have a keen interest and preferably experience in providing exceptional customer service.
- Possess strong interpersonal and communication skills.
- Have the ability to prioritise their time and the importance of various tasks.
- Possess a sound knowledge of the Resort & local area.
- Display a flexible work approach.
- Have previous experience in hospitality sector.
- Hold a PSV Licence (desirable).

GALGORM SPA & GOLF RESORT ARE EQUAL OPPORTUNITY EMPLOYERS

We reserve the right to enhance the criteria to aid shortlisting and, in the event, that we receive large numbers of applications only those that are shortlisted will be contacted.

Please be aware that by applying for this post you are consenting to Galgorm Spa & Golf Resort processing the information you have provided for the purposes of Recruitment and Selection for this role. Further details are available in our Job Applicants Privacy Policy available on request from our HR department.

Closing date for all applications is Friday 25th September 2020 at 12pm. To apply for this position, please send your CV to HR@galgorm.com ref; C 10/20