



Job Title: Group Finance Director

Job Reference: GFD 01/19

Reports To: Board of Directors

We are looking to recruit a Group Finance Director for Tullymore House Limited. Subsidiary companies include Galgorm Resort & Spa, where the role will be based.

The Position: The Group Finance Director has overall responsibility for all aspects of financial management within the Group of companies.

Key Responsibilities;

1. Overall responsibility for commercial and financial activity associated with ensuring continuous profitable growth;
2. Responsibility for corporate governance issues ensuring appropriate internal control systems are in place to protect the company's assets;
3. Efficiently manage the group's working capital, manage the cash flow and prepare updated cash flow forecasts as required;
4. Liaison and negotiation with banking consortium regarding performance;
5. Supporting the Group Financial Controller in optimising the financial and operational performance of the Finance team based within Galgorm Resort and Spa;
6. Preparation and presentation to the Board of business plans and budgets;
7. Lead the compliance and statutory reporting with no deviation in adherence to legislation;
8. Co-ordination of cost reduction activities including the monitoring of key supplier deals and rebates;
9. Oversee the review and verification of cost / benefit proposals in relation to requests for capital expenditure;
10. Maintain an overview of capital projects providing regular updates to the board;
11. Control of costs for various projects;

The above reflects typical duties and is not intended to be a comprehensive description of all tasks.

Core Capabilities

Relevant Experience

Essential

- A minimum of 10 years' post qualified financial experience at a Senior level within practice and/or industry
- At least 5 years' experience of managing a team of staff
- Demonstrable knowledge and experience of managing corporate governance issues
- Experience of controlling costs for various projects
- Sound experience of financial management systems specifically SAGE

Desirable

- Previous experience of undertaking a Directorship
- Previous experience gained within a Group environment
- Financial management experience gained within the hospitality industry
- Experience of taking a leading role in driving and sustaining profitability within a successful business unit

Educational Attainment

Essential

- Must be a fully qualified accountant (ACA / ACCA/ACMA or equivalent)

Special Aptitudes

Essential

- Proven ability in influencing, interacting and consulting with senior managers regarding finance processes, guidelines and compliances
- Strong commercial and business acumen
- Excellent verbal communication and written communication skills
- Ability to read and interpret complex financial information
- Ability to set goals and deadlines for the finance team which are challenging and realistic
- Dissatisfied with average performance and constantly seeks to improve this, both for self and others
- Ability to seek advantage yet moderate risk

Personal Qualities

Essential

- Ability to build rapport and effective working relationships with key stakeholders
- Self-confident, reliable, motivated and able to work under pressure
- Ability to identify the potential in people and provide guidance and training to enable them to grow in ability and confidence
- Know how, when and to whom to delegate and allocate authority and responsibility appropriately.

Galgorm Resort & Spa are an Equal Opportunities Employer

We reserve the right to enhance the criteria to aid shortlisting and, in the event, that we receive large numbers of applications only those that are shortlisted will be contacted.

Please be aware that by applying for this post you are consenting to Galgorm Resort & Spa processing the information you have provided for the purposes of Recruitment and Selection for this role. Further details are available in our Job Applicants Privacy Policy available on request from our HR department.

The closing date for all applications will be **Thursday 24th January at 5pm**